

**JOB POSTING**

**Position:** English Teacher  
**Location:** Milford High School  
**Schedule:** 2010-2011 School Year  
**Salary:** Per Teachers Contract  
**To Start:** August 30, 2011 (plus 2 days of mentoring prior to start date)

**Qualifications:** Massachusetts Department of Education Teacher License –Certified Grades 9-12 in English; Highly Qualified in Subject Area

**Responsibilities:**

- Strong interest in teaching students with various skills and ability levels.
- Excellent Organizational and Communication Skills
- Excellent Computer/Technology skills
- Working Knowledge of the Massachusetts Curriculum Frameworks
- Working knowledge of No Child Left Behind (NCLB) Legislation
- Excellent Classroom Management Skills
- Willingness to Collaborate with Colleagues
- ELL Certification and/or SEI Category Training preferred.
- ELL Certification and/or SEI Category Training preferred.

Apply on-line by visiting [www.milfordpublicschools.com](http://www.milfordpublicschools.com) ; click on Employment Opportunities, then click on apply on-line to complete job application. Apply by 5/19/11.

**c: Building Administrators (6 Schools & Preschool)**  
**Special Education Office**  
**ELL Director**  
**Café. Office**  
**CO Reception**  
**Mr. Tremblay/T. Zaccarino**  
**Ms. Perry**  
**Ms. Cataldo**  
**W. Gary, MTA Pres.**  
**CL/TP**

*The Milford Public Schools is an equal opportunity employer. It is also our policy that we comply with Title IX and Chapter 622 regarding discrimination in our programs, activities, and employment practices.*

## JOB POSTING

**Position:** Guidance, Career and Academic Enhancement Supervisor

**Location:** Milford High School

**Schedule:** Twelve Month Position

**Salary:** \$65,000 – \$80,000/per year

**To Start:** July 1, 2011

### Qualifications:

- Massachusetts Department of Education Teacher License –Certified Director of Guidance/ Principal/Assistant Principal 9-12;
- Visionary educator who is confident in his/her ability to challenge traditional assumptions, safeguard quality programs and initiate innovations as appropriate
- Knowledge of and committed to current research and trends in public school education
- Demonstrated belief in the value of a diverse school community
- Successful experience working with administrators, faculty, support staff, and community constituent groups
- Demonstrated ability to lead a high school guidance department and guide/train in effective techniques and strategies.
- Possess an in-depth knowledge of child development, group and individual counseling techniques, conflict resolution techniques.
- Proven ability as an instructional leader
- Previous successful leadership experience

### Responsibilities:

- Oversee and implement Career Development Education (CDE) Benchmarks for grades 9-12 with counselors and technical/vocational teachers
- Oversee and implement American School Counselor Association Model for grades 9-12.
- Administer and interpret tests and inventories to assess abilities, interests, and other factors, and to identify career options.
- Utilize career planning systems and occupational information systems to help individuals better understand the world of work.
- Assist counselors in developing individualized four year career plan. .
- Develop and monitor School-to Career pathway to graduation
- Develop of partnership with vocational/technical schools
- Develop business partnerships and work study programs for students
- Coordinate Perkins Grant and related activities
- Tech Prep Coordinator/Liaison
- Evaluate and assess current linkages with Milford High School and explore additional linkages with area colleges, technical and vocational centers.
- Develop and maintain Naviance Database
- Liaison to Exchange Students
- Coordinate Awards and Scholarship Programs
- Assist administration with MCAS scheduling
- Maintain a list of available jobs for students
- Liaison to Administration for X2
- Develop, maintain and assess internal and external internship programs
- Investigate the possibilities of online course development
- Maintain College, Vocational and Military Catalogs
- Maintain Career Information Center related reports
- Build and maintain Career Information Center Library
- Use of student data to affect systemic change within the school system so every student receives the benefit of the school to career counseling program
- Explore additional educational opportunities and career placement alternatives for At- Risk student
- Document and maintain Career Information Center documents and policies
- Use of master and weekly calendars to keep students, parents, teachers and administrators informed and to encourage active participation in the school to career counseling program- CIC Bulletin
- Maintain CIC center, develop and monitor CIC budget/supplies
- Explore the development of a School to Career Advisory Panel
- Develop a School to Career Counseling Program evaluation tool
- Work to eliminate barriers to access and equity to a rigorous education for all students

- AP Coordinator- Audit, Order and Testing
- PSAT Coordinator- Order and Testing
- SSD Coordinator- assist counselors with registering students for College Board and ACT Accommodations
- Use of student data to affect systemic change within the school system so every student receives the benefit of the school counseling program (MCAS, MEPA, MELA-O, AP, SAT, ACT, PSAT, Drop-Out Data, Student Health Survey, etc.)
- Provide information about the need for a 9-12 comprehensive school counseling program to school- and district level administrators, school boards and the community
- Provide leadership in the process of hiring qualified, diverse professional school counselors.
- Provide leadership in the evaluation process to ensure school counselor performance is connected to the continuous improvement of the school counseling program
- Ensure regularly scheduled professional development for school counselors and for the continuous improvement of the school counseling program
- Coordinate the integration of school counseling programs with the total educational curriculum of the school district and state
- Advocate for programs and services that lead to student success and achievement with school staff members, parents, district- and state-level staff, school board members and the community
- Provide individual and group supervision to school counselors in practice
- Collaborate with school staff and community members on district and state leadership teams
- Encourage professional school counselors to participate in school leadership teams
- Provide leadership to promote equity in policies and procedures that impact students
- Order and maintain appropriate materials for guidance program- FAFSA, CSS Profile, PSATs, etc.
- Coordinate the development and annual review of Program of Studies
- Develop an action plan to implement 9-12 Developmental Guidance Program- Mass Model
- Coordinate Specialty scholarships, programs, awards (i.e. Rotary- RYLA, Adams, Byrd, Rochester, Bausch and Lomb, Harvard Book Award, etc.
- Koplick Coordinator
- **Manage MCAS tutor program for MHS**
- **Recruit and interview prospective tutors**
- **Assign MCAS tutors to students**
- **Submit student data to MA DOE database**
- **Write grants to fund MCAS tutor programs**
- MCAS Appeal Coordinator
- EPP Coordinator
- Coordinate the development, implementation and monitoring of 504 plans with school counselors
- Coordinate the development, implementation and monitoring Student Success Plans and EPP with school counselor
- Coordinate SIT Meeting, policies and procedures with Administration
- Maintain, explore and develop additional school and community resources/partnership that support the school's counseling program
- Oversee coordination of mini college fair
- Oversee assignment of intake of new students
- Oversee the maintenance of the guidance center and records room
- Oversee and monitor guidance counselors workloads, assignments and schedules
- Oversee, monitor and develop work schedule for guidance secretary
- Coordinate Evening Programs- Senior, Junior, Financial Aid Night, 8<sup>th</sup> Grade and Freshman
- Develop and monitor Guidance & Career Program budget & supplies
- Update, develop and document guidance procedures and policies

Apply on-line by visiting [www.milfordpublicschools.com](http://www.milfordpublicschools.com) ; click on Employment Opportunities, then click on apply on-line to complete job application. Apply by 5/19/11.

c: **Building Administrators (6 Schools & Preschool)**  
**Special Education Office**  
**ELL Director**  
**Café. Office**  
**CO Reception**  
**Mr. Tremblay/T. Zaccarino**  
**Mr. Perry**  
**Ms. Cataldo**  
**CL/TP**

*The Milford Public Schools is an equal opportunity employer. It is also our policy that we comply with Title IX and Chapter 622 regarding discrimination in our programs, activities, and employment practices.*

## JOB POSTING

**Position:** .2 Foreign Language Teacher  
**Location:** Middle School East  
**Schedule:** 2013-2014 School Year  
**Salary:** Per Teacher's Contract  
**To Start:** August 26, 2013 (plus 2 days of mentoring prior to start date)

### Qualifications:

- Massachusetts Department of Education Teacher License-Certified Grades 5-8 in Spanish, highly qualified status in subject area(s);
- Dual certification ( Spanish/ French ) is preferred;
- Candidates must be able to teach in a rotating schedule, two classes per day;
- A working knowledge of the current Massachusetts Curriculum frameworks for foreign language;
- Effective teaching skills, an enthusiasm for learning and a desire to maximize the learning potential for all students enrolled in foreign language;
- The ability to plan and successfully implement a variety of strategies to engage a population of diverse learners i.e. the use of technology, hands on activities and other methods that address the multiple intelligences;
- Evidence of successful supervised experience as a teacher, intern or apprentice in a foreign language classroom within the last 5 years;
- Ability to effectively collaborate with other members of the department;
- Strong ability to relate and work with the middle level learner;
- Experience in Response to Intervention;
- Ability to differentiate instruction;
- Experience to work interdisciplinary with content colleagues on interdisciplinary initiatives;
- A positive person, willing to become involved in the academic and social aspects of school life to support student success, school spirit, and school climate and culture;
- A self-reflective, active learner capable of interactive dialogue with all members of the school community;
- Respect for diversity.

Please apply in writing to the Assistant Superintendent of Schools, 31 West Fountain Street, Milford, MA 01757 by 6/4/13.

c: **Building Administrators (6 Schools & Preschool)**  
**Special Education Office**  
**ELL Director**  
**Café. Office**  
**CO Reception**  
**Mr. Tremblay/T. Zaccarino**  
**Ms. Perry**  
**Ms. Belsito, Sp. Ed. Director**  
**W. Gary, MTA Pres.**  
**CL/GF**

## JOB POSTING

**Position:** .2 Foreign Language Teacher  
**Location:** Milford High School  
**Schedule:** 2013-2014 School Year  
**Salary:** Per Teacher's Contract  
**To Start:** August 26, 2013 (plus 2 days of mentoring prior to start date)

### Qualifications:

- Massachusetts Department of Education Teacher License-Certified Grades 5-8 in Spanish, highly qualified status in subject area(s);
- Dual certification ( Spanish/ French ) is preferred;
- Candidates must be able to teach in a rotating schedule, two classes per day;
- A working knowledge of the current Massachusetts Curriculum frameworks for foreign language;
- Effective teaching skills, an enthusiasm for learning and a desire to maximize the learning potential for all students enrolled in foreign language;
- The ability to plan and successfully implement a variety of strategies to engage a population of diverse learners i.e. the use of technology, hands on activities and other methods that address the multiple intelligences;
- Evidence of successful supervised experience as a teacher, intern or apprentice in a foreign language classroom within the last 5 years;
- Ability to effectively collaborate with other members of the department;
- Strong ability to relate and work with the middle level learner;
- Experience in Response to Intervention;
- Ability to differentiate instruction;
- Experience to work interdisciplinary with content colleagues on interdisciplinary initiatives;
- A positive person, willing to become involved in the academic and social aspects of school life to support student success, school spirit, and school climate and culture;
- A self-reflective, active learner capable of interactive dialogue with all members of the school community;
- Respect for diversity.

Please apply in writing to the Assistant Superintendent of Schools, 31 West Fountain Street, Milford, MA 01757 by 6/4/13.

c: **Building Administrators (6 Schools & Preschool)**  
**Special Education Office**  
**ELL Director**  
**Café. Office**  
**CO Reception**  
**Mr. Tremblay/T. Zaccarino**  
**Ms. Perry**  
**Ms. Belsito, Sp. Ed. Director**  
**W. Gary, MTA Pres.**  
**CL/GF**

## JOB POSTING

**Position:** Sports Coaching Positions (listed below)

**Location:** Milford High School

**Schedule:** 2011-2012 School Year

**Salary:** Per Teachers Contract

Faculty Manager

Fall Coaching Positions:

Head Varsity Football Coach  
Associate Head Varsity Football Coach  
Assistant Varsity Football Coach #1  
Assistant Varsity Football Coach #2  
Junior Varsity Football Coach  
Head Freshmen Football Coach  
Assistant Freshmen Football Coach

Head Boys Varsity Soccer Coach  
Junior Varsity Boys Soccer Coach

Head Girls Varsity Soccer Coach  
Junior Varsity Girls Soccer Coach

Head Girls Varsity Swimming & Diving Coach  
Assistant Girls Swimming & Diving Coach

Head Varsity Girls Volleyball Coach  
Junior Varsity Girls Volleyball Coach  
Freshmen Girls Volleyball Coach

Head Varsity Field Hockey Coach  
Junior Varsity Field Hockey Coach

Fall Cheerleading Advisor  
Assistant Fall Cheerleading Advisor

Head Varsity Golf Coach  
Junior Varsity Golf Coach

Head Varsity Cross Country Coach

Winter Coaching Positions:

Head Varsity Boys Basketball Coach  
Junior Varsity Boys Basketball Coach  
Freshmen Boys Basketball Coach

Head Varsity Girls Basketball Coach  
Junior Varsity Girls Basketball Coach  
Freshmen Girls Basketball Coach

Head Boys Swimming Coach

Head Varsity Wrestling Coach  
Junior Varsity Wrestling Coach

Head Indoor Track & Field Coach  
Assistant Indoor Track & Field Coach #1  
Assistant Indoor Track & Field Coach #2

Winter Cheerleading Head Coach  
Assistant Winter Cheerleading Coach

Head Varsity Ice Hockey Coach  
Junior Varsity Ice Hockey Coach

Spring Coaching Positions:

Head Varsity Baseball Coach  
Assistant Varsity Baseball Coach  
Junior Varsity Baseball Coach  
Freshmen Baseball Coach

Head Varsity Softball Coach  
Assistant Varsity Softball Coach  
Junior Varsity Softball Coach  
Freshmen Softball Coach

Head Varsity Boys Tennis Coach  
Head Varsity Girls Tennis Coach  
JV Boys/Girls Tennis Coach

Head Boys Track & Field Coach  
Assistant Boys Track & Field Coach  
Head Girls Track & Field Coach  
Assistant Girls Track & Field Coach  
Assistant Boys & Girls Track & Field Coach

Head Varsity Boys Volleyball Coach  
Junior Varsity Boys Volleyball Coach

Head Boys Varsity Lacrosse Coach  
Junior Varsity Boys Lacrosse Coach  
Head Girls Varsity Lacrosse Coach  
Junior Varsity Girls Lacrosse Coach

Apply on-line by visiting [www.milfordpublicschools.com](http://www.milfordpublicschools.com) ; click on Employment Opportunities, then click on apply on-line to complete job application. Apply by 5/18/11.

c: **Building Administrators (6 Schools & Preschool)**  
**Special Education Office**  
**ELL Director**  
**Café. Office**  
**CO Reception**  
**Mr. Tremblay/T. Zaccarino**  
**Ms. Perry**  
**Ms. Cataldo**  
**R. Piergustavo, AD**  
**W. Gary, MTA Pres.**  
**CL/TP**

*The Milford Public Schools is an equal opportunity employer. It is also our policy that we comply with Title IX and Chapter 622 regarding discrimination in our programs, activities, and employment practices.*

## JOB POSTING

**Position:** STEM Teacher (Science Technology Engineering)

**Location:** Milford High School

**Schedule:** 2011-2012 School Year

**Salary:** Per Teachers Contract

**To Start:** August 30, 2011 (plus 2 days of mentoring prior to start date)

**Qualifications:** Massachusetts Department of Education Teacher License –Certified  
Grades 9-12 in Technology and/or Physics preferred;  
Highly Qualified in Subject Area

Apply on-line by visiting [www.milfordpublicschools.com](http://www.milfordpublicschools.com) ; click on Employment Opportunities, then click on apply on-line to complete job application. Apply by 5/20/11

c: **Building Administrators (6 Schools & Preschool)**  
**Special Education Office**  
**Café. Office**  
**ELL Director**  
**CO Reception**  
**Mr. Tremblay/T. Zaccarino**  
**Ms. Perry**  
**Ms. Cataldo**  
**W. Gary, MTA Pres.**  
**CL/TP**

*The Milford Public Schools is an equal opportunity employer. It is also our policy that we comply with Title IX and Chapter 622 regarding discrimination in our programs, activities, and employment practices.*